

# Alfred Adler Charter School: 2018-2019 School Year Enrollment Application

<b>Student Information</b>			
<i>Last Name</i>	<i>First Name</i>	<i>Middle Name</i>	<i>Date of Birth</i>
<i>Street Address</i>	<i>Current Grade Level (circle one)</i> <b>PreK K 1 2 3 4 5 6 7</b>	<i>Grade Level Applying for (circle one)</i> <b>K 1 2 3 4 5 6 7 8</b>	
<i>City, State and Zip Code</i>	<i>Gender (circle one)</i> <b>Male                      Female</b>	<i>Race (optional)</i> <b>White            Black            Asian</b> <b>Native American            Multicultural</b>	
<i>Social Security Number (Optional)</i>	<i>Home Telephone</i>	<i>Place of Birth (City, State)</i>	<i>Ethnicity Hispanic</i> Yes No (optional)

<b>Mother / Legal Guardian</b>	<b>Miscellaneous</b>
<i>Name (Last, First)</i>	<b>Who does the student live with? (Circle all that apply)</b> Father Only    Mother Only    Shared Custody Arrangement Two Parent Household    Legal Guardian
<i>Address (If different from student)</i>	
<i>City, State and Zip Code</i>	Is there any court order restricting access to the student and/or records? (yes or no)
<i>Home Phone</i>	Previous School:
<i>Cell Phone</i>	Date Completed Application Received:(Office Use Only)
<i>Work Phone and Name of Employer</i>	
<i>Email Address</i>	

<b>Father / Legal Guardian</b>	
<i>Name (Last, First)</i>	<b>Alfred Adler Charter School does not discriminate against anyone, on any basis prohibited by applicable law or regulation.</b>
<i>Address (If different from student)</i>	
<i>City, State and Zip Code</i>	
<i>Home Phone</i>	For Office Use Only:
<i>Cell Phone</i>	Enrollment Confirmed: Yes    No            Date: _____
<i>Work Phone and Name of Employer</i>	Enrollment Declined: Yes    No            Date: _____
<i>Email Address</i>	Waiting List: Yes    No            Date: _____



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# Alfred Adler Charter School

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## Application Process

Alfred Adler Charter is a public Charter school, located in St. Petersburg, Florida. Charter schools are independent public schools established to fill specific needs within the education arena. Alfred Adler Charter School strives to reach students who would best benefit from a highly academic, open ended model, structured around a democratic approach, giving students both the choice and responsibility for their education along with the guidance and support from parents and teachers. We recognize that while we are a public school and all students can apply, not all students may be a good match for the educational program we offer. It is therefore critical that every family visit our school and learn more about it prior to deciding to apply.

Applications are accepted for the 2018-19 school year until 3PM January 31<sup>st</sup>, 2018. At that point we will verify all application information and enter it into our computer system. The number of available seats will be calculated at each grade level. If the number of applications exceeds the number of seats available, the applicants will be assigned a random number to be used in sorting during the lottery process. The top students from the randomized list will be accepted into the available spots. In order to participate in the lottery you must have all requested information and enrollment steps, as outlined in the, "Enrollment Process Understanding Agreement", completed and turned into the office by 3PM January 31<sup>st</sup>, 2018.

The following types of students are able to bypass the lottery and automatically be accepted:

- ❖ Students who were enrolled at Alfred Adler Charter the year before
- ❖ Students who have siblings enrolled at Alfred Adler Charter and who would also benefit from attending the same school
- ❖ Students whose parents are on the board of directors of the Alfred Adler Charter School
- ❖ Students whose parents are staff members and/or work in some capacity at Alfred Adler Charter School

Families will be notified by phone, e-mail or US mail about the status of their application, as to whether they have been accepted or placed on a waiting list. If you are accepted and choose not to attend, we ask that you please notify the office as soon as possible so that students on the waiting list can be offered the position in a timely manner.

Keep for your records.



# Alfred Adler Charter School

## Enrollment Process Understanding Agreement

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Through this application process we want to ensure that you understand what Alfred Adler Charter School has to offer, so that you know what will be a good fit for your student and your family. Please read and sign the following information acknowledging that you understand the enrollment process.

First, it is important to understand that this enrollment process is to help you understand expectations, and to help us start to get to know your student. We want to ensure we know the basics about your child to better assist us in placing them in an appropriate classroom. Please be aware that nothing in this enrollment packet or process can increase or decrease your chances of being accepted in the lottery in anyway. The Alfred Adler Charter School reserves the right to place children in an appropriate grade level based on previous assessment data, previous grades, placement tests, and possibly our own administered assessment. This is in alignment with Pinellas County School's policy 4.12, which states that the school Principal is responsible for deciding the grade level placement for any student new to a school.

If your child has unusual circumstances in their records such as a high number of referrals or academic difficulties, the administration may request a meeting with you prior to starting school to develop a plan / agreement to best help your student from the first day of school. Once this application packet has been completed and submitted to the school we will review the packet to ensure we have all of the following items from you and your student:

- Tour of School
- Application form
- Recommended attendance of Family Education workshop
- Student survey
- Student essay (applicable only to grades 3-8)
- Student math/language arts placement test for new students grades (1-5)
- Expectations agreement
- Enrollment process understanding agreement
- Report Cards, Standardized Assessment Data
- Any educational plans the school would be required to abide by (IEP, EP, 504, etc.)

If any materials are missing from the application packet, the parents will be asked to submit it prior to the lottery date. Incomplete applications will not be considered. Once everything has been submitted, the student will be assigned a randomized nine digit number. You may obtain a verification of your lottery status by contacting the school office. All students will be sorted based on the randomized numbers assigned. Students will be accepted based on the available seats, and notified by telephone, email or letter through the US mail. You may contact the school office after the lottery for your standing as well. If you have any other questions regarding the enrollment process or any other aspect of our school, please feel free to contact the school office at (727) 329-9545.

By signing below you acknowledge that you have read and understand this information regarding the enrollment process.

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Parent Signature

Date

Sign and return.



# Alfred Adler Charter

## 2018-19 Enrollment Packet

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***Alfred Adler Charter School does not discriminate against anyone, on any basis prohibited by applicable law or regulation.***

***Alfred Adler Charter School, strives to provide academic excellence, in a democratic environment encouraging emotionally mature children to share responsibility in their education, along with our excellent faculty, parents and the community.***

(4.1.1) **Admission of Students:** Alfred Adler Charter is a public charter school that receives its Charter from the Pinellas County School Board, and as such, complies with all applicable requirements of state law and the public school system as well as its Charter. As such, we must admit all students based on space availability. Completed enrollment packet is due by January 31, for inclusion in open enrollment, if necessary lottery will be held February 25. Prior to enrollment, parents shall meet with the Principal to discuss the student and how they would fit within our school. The parent will receive a tour, information about the school, and share information regarding the student that would assist us in meeting the student's needs. The Parent is recommended to attend a Family Ed Workshop prior to enrollment, to learn about the school's philosophy, and to determine whether this is what they want for their child. Provided that we are able to meet the child's needs, and that we have seats available, the child will be admitted based on availability for the current year.

### APPLICATION CHECKLIST:

- Tour of School
- Recommended attendance of Family Education workshop
- Application Form
- Student Survey
- Student Essay Grades 3-8 only
- Student Math/Language Arts Placement Test Grades 1-2 for new students
- Expectations Agreement
- Enrollment Process Understanding Agreement
- Report Cards, Standardized Assessment Data for new students
- Any educational plans the school would be required to abide by (IEP, EP, 504, etc.)

*Please note that the results of the placement test, student essay, previous report cards, or the existence or lack there of any IEP, EP or 504 plan does not increase or decrease your chance of acceptance in any way.*

Keep for your records.



# Alfred Adler Charter

## Explanation of school expectations

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The Alfred Adler Charter School is proud of the highly academic educational environment we provide our students. Our Democratic approach to education, which is grounded in the principles and philosophy of Alfred Adler, holds to a shared responsibility. Parent involvement is one of the critical factors cited in numerous studies as linked directly to student's Academic success. At the Alfred Adler Charter School we hold high expectations for ourselves, our students and their families. We believe that in the right kind of environment and the guidelines set forth by our Charter, each and every student can be gifted. The reason for a Charter School, as stated in the Florida law, is to provide parents with additional choice. If you choose Alfred Adler Charter School as your student's school please be sure you understand the requirements. Please read through the school code of conduct and the following list of expectations and sign below to acknowledge you have read, understand and will abide by these if accepted to Alfred Adler Charter School.

### School Staff Expectations:

- Provide a high quality education that meets and exceeds the Florida Sunshine State Standards
- Do everything in our abilities to provide a safe and caring environment
- Communicate with parents about their child's progress in school
- Provide various ways for students to participate in their education and demonstrate their learning
- Provide ongoing training and support to parents so that they may help their students

### Student Expectations:

- Devote themselves to their education
- Complete assignments in a timely manner
- Follow the School Code of Conduct and the Stop Go System

### Parent Expectations:

- Ensure their students are at school on time every day unless an absence is medically necessary
- Take an active role in their student's education by staying in contact with school staff
- Contribute twenty hours per family per year to the school, by volunteering for one or two school events, helping teachers with projects that can be done from home, and/or by participating in Family Education Workshops offered at the school. One workshop is encouraged prior to enrollment, for parents to better understand the philosophy of the school.

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Parent Signature

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Student Signature

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Date

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Date

Sign and return.





# Alfred Adler Charter School

## STUDENT SURVEY

To be completed by the parents

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*Legal Last Name First Name*

Information shared on this survey does not affect whether or not your child will be admitted. This information is to help the teachers of The Alfred Adler Charter to best prepare a program for our students and best meet the needs of your family.

*Describe your child's strengths*

*What do you see as your child's biggest challenge?*

*How would you describe your parenting style?*

*What is your child's favorite subject?*

*What else would be helpful for the teachers to know about your child?*

*What attracted you to the Alfred Adler Elementary Charter school?*

Complete and return.



# Alfred Adler Charter School

## **School Code of Conduct**

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### Success in Life

The Goal of the Alfred Adler School is to educate children to be successful in life. In our minds, the building blocks of success as originally outlined by Dr. Raymond Corsini are as follows:

Responsibility: Learning responsibility is a primary goal of Education. A child who learns to be responsible for his/her actions will grow into an adult who is responsible.

Respect: An appreciation for the worth of others and yourself. Self Respect is the foundation of success and we strongly encourage each student, faculty member and parent to show respect for others and for themselves

Resourcefulness: Students learn to become aware of, and use all available personal and material resources to enhance their skills and abilities. Resourcefulness and creativity are valued traits in cooperative group work, projects and school assignments on the playground and when solving problems.

Responsiveness: A concern for others; in order for a society to succeed, a sense of caring for others must be a permanent part of the fabric of that society. We encourage children to care for their classmates, parents, teachers and the rest of the world beyond school.

Developing Self discipline is a directly linked to and an outcome of these building blocks. Teachers are responsible to come prepared to teach and students are responsible to come prepared to learn. Parents and Students sign the “Explanation of School Expectations” agreement stating that they understand the school’s code of conduct and agree it is fair and logical. Teachers are consistent in their implementation of the code of conduct.

### **School Code of Conduct**

As a responsible and respectful person:

- I will do nothing that could be dangerous to myself, others, or property
- I will be in a supervised area at all times or en route to a supervised area
- I will fully cooperate with the GO or STOP signal immediately and silently

Keep for your records.





# Alfred Adler Charter School

## **School Code of Conduct**

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### **The Go Signal**

When a student disrupts the group or interferes with learning, the teacher motions to the student with an open palm signal towards the door. The student must then go quickly and quietly to a neighboring classroom. The child returns quietly when he/she is ready to rejoin the group.

Situations for use of the GO Signal:

- talking loudly
- bothering others and interfering with learning

Receiving the Go signal is not a violation of the code of conduct. The purpose of the Go signal is to free the teacher to spend time on teaching and give the student an opportunity to make a different choice.

### **The STOP Signal**

To administer the STOP signal the teacher merely raises her open hand towards the student. The STOP signal means, “this group is off limits to you for a specified period of time”. The time period depends on the age of the student. The STOP signal is always given in a respectful manner with the clear message that the student is welcome to come back to class and learn when invited, but if he/she behaves inappropriately he/she will not be able to participate. Younger students take shorter breaks in a neighboring class; older students go to a neighboring class or the office and are responsible for making up missed academic work.

Receiving the STOP Signal is not a violation of the Code of Conduct

Our focus is always to train students to see that mistakes are opportunities to learn, and that they are responsible for the choice of behavior they make. A student has the right to sign the disagreement form if he/she does not agree with the Go or Stop. At this point, we discuss the situation calmly, allow the student to express themselves, and problem solve. This discussion takes place between the two parties who were involved, and only when the student returns.

Keep for your records.



# Alfred Adler Charter School

## School Code of Conduct

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According to the National Association of the Education of Young Children, adults facilitate the development of self control in Children when they treat them with dignity and respect and use the following techniques:

- guiding children by setting clear, consistent, fair limits for classroom behavior, or in the case of older children, helping them set their own limits
- redirecting children to more acceptable behavior or activity
- listening when children talk about their feelings and frustrations
- guiding children to resolve conflicts, and modeling skills that help children to solve their own problems
- patiently reminding children of rules and their rationale, as needed

### Consequences

A child is referred to the office when violating the school's code of conduct. The first referral is considered a practice, so students can clearly understand the process and consequence for violating the school's code of conduct. Referral is recorded in student's file. The principal initiates a referral form. Teacher, student and principal meet to discuss the incident and student is encouraged to think of alternative behaviors. (This is done for 1<sup>st</sup> and 2<sup>nd</sup> referral)

The third time a student receives a referral, the same procedure as was taken for first and second violation is implemented, however, at this time the parent is called in to school and the principal reviews the code of conduct at the meeting with teacher/student/ parent.

If another violation occurs, the student is sent home.

Go home procedure is as follows:

Student is referred to office, office staff contacts parent, and parent must pick up ASAP, parents are given specific guidelines as to what we recommend when student is at home. Punishment by the parent is greatly discouraged and ineffective, however going home should not be by any means fun. We do not want parents to over-react, but encourage parents to support the school's efforts in correcting the student's behaviors.

If a student is referred to the office after the first go home procedure the parents are called for a conference and a school counselor or contractual person with background in family therapy is called in parents must then agree to follow all guidelines set forth by the school counselor or family therapist.

A student is allowed up to two go home procedures in one year. Upon the third violation, Alfred Adler Charter School will follow Pinellas County Schools' 2015-2018 Code of Student Conduct for possible suspension/expulsion.

Keep for your records.