

Adlerian School Association

Board of Directors Meeting

February 8<sup>th</sup>, 2019

Present: Jena Blair, Nicola Haddak, and Mark Carman.

Also Present: Yuri Yamashita and Sherrill McCarthy

Call to Order: 3:50pm

1. The minutes from January 18<sup>th</sup>, 2019 were reviewed by the Board. Jena motioned to approve the minutes without correction, Nicola seconded. Motions passes Yes-3 No-0.
2. HR Report: Nicola and Mark checked the payroll journals prior to the start of the meeting ensuring their accuracy.
3. The Board discussed the Pinellas County Food Services decision not to renew the contract for the 2019/2020 schoolyear just for Charter Schools. Yuri reported that 3<sup>rd</sup> party vendors are being contacted to identify potential contracts (ie. Publix, Jimmy Johns).
4. January Financials: The Board reviewed the Balance Sheet, Profit and Loss reports and the Synovus checking account details. Mark motioned to approve, Jena seconded. Yes-3 No-0.
5. Date Certain Enrollment: Yuri reported to the PCSB at 88 today.
6. Projected enrollment for 2019 / 2020 schoolyear: 91
7. Yuri reported to the Board that she has 2 applications for 2<sup>nd</sup> grade, 2 applications for 4<sup>th</sup> grade, and 11 applications for Kindergarten. In addition, she reported having 1-2 tours scheduled for next week.
8. Yuri reported to the Board that the Pinellas County Sherriff's Department has yet to invoice the school for charges from the previous training of Staff.
9. The Board discussed the cost analysis completed regarding the cost of chartering a bus as opposed to purchasing one.
10. Yuri reported to the Board that the Church is willing to share in the cost of replacing the water fountain. Yuri reported that Jackie is looking into potential costs of doing so.
11. Yuri reported to the Board that she will avoid moving money out of the money market account. Discussion the options to the school.
12. Mark reported concern about the lack of power strips in the Narwal's classroom. Yuri reported she would meet with an electrician to discuss these concerns and report back to the Board.
13. Quotes for the replacing the entrance doors from 3 vendors in the area were reviewed and discussed. Discussed in terms of compliance with the security recommendations.
14. Yuri reported to the Board that \$1,500 was sent to the Florida Adlerian Society for the upcoming conference at the Safety Harbor Spa.
15. NASAP poster proposal: The Board agreed that the school would submit next year for the NASAP poster proposal.
16. The Board discussed the Fidelity Bond / Crime Coverage insurance quotes. Mark motioned to approve the purchase of the Crime Quote 1, Nicola seconded. Yes-3 No-0. Mark agreed to

contact someone in the insurance industry to come in and provide guidance to the Board necessary for making future decisions regarding the insurance.

17. Yuri announced to the Board her resignation from the position of Principal for the 2019/2020 schoolyear. Yuri recommended that Jackie Giraudi be promoted to the position of Principal and that an assistant to Jackie is recommended as Cheryl Catron. The Board was provided a copy of Cheryl Catron's resume. The Board asked to meet directly with Jackie to discuss this and a meeting was scheduled for March 7<sup>th</sup> at 3:30pm.
18. Meeting Adjourns at 5:42pm

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*Yuri*

*Jackie Giraudi*