

Adlerian School Association
Board of Directors Meeting
September 13th, 2019

Present: Magela Bernardo, Melissa Lauria, Nicola Haddak, Maria Mathena and Mark Carman.
Also Present: Tommy Nordmann, Lori DeCosmo, and Greg DeCosmo

Call to Order: 3:30pm

1. The minutes from August 9th, 2019 were reviewed by the Board. Mark motioned to approve the minutes without correction, Maria seconded. Motions passes Yes-5 No-0.
2. HR Report: Greg explained to the Board the procedure of checking the HR report prior to the start of each meeting. The Board agreed that the first Board members that arrive at the Board meeting will check the HR report in comparison to payroll journals prior to the start of the meeting to ensure accuracy.
3. The Board reviewed the August Financials that included an HR report and an Expenditures report. Greg reported to the Board that the school year was budgeted at 96 students explaining the deficit in Profit / Loss. In addition, Greg discussed with the Board the decision to pay the Insurance at the start of the year to avoid financing charges. Greg reported to the Board that he plans to enquire about the FTE Advance of -\$2201.00 listed on the Balance Sheet. Melissa motioned to approve the August Financials, Mark seconded. Yes-5 No-0.
4. The Board discussed the Board Member Training and fingerprinting that are required of every Board member within 90 days. Tommy agreed to forward Board members a copy of the By Laws to have with Board members as they take this required training.
5. Lori and Tommy discussed the improvement within the school in terms of cohesiveness among the Teachers and Staff as well as with the Students and Parents. Lori and Tommy reported that they are conducting routine meetings with the Staff using an agenda and ensuring a democratic process as dictated by the philosophy of the school. The Board discussed the importance of documentation and a Board review of the HR manual over the schoolyear.
6. Financial Audit: Greg presented to the Board the King and Walker, CPAs independent auditor's report for the fiscal year ending June 30th, 2019. Greg reported that the report indicates that all tests disclosed show no incidents of noncompliance or other matters that are required under government auditing standards. Although a copy of the report was made available to Board members at the meeting, Tommy agreed to forward a copy of the audit to Board members via email. Nicola motioned to approve the auditor's report, Maria seconded. Yes-5 No-0.
7. Next Board meeting scheduled for October 11th, 2019 at 3:30pm.
8. Meeting Adjourns at 4:37pm

Marie Mathena

no

me
ms
QB